UNITED STATES BANKRUPTCY COURT
FOR THE EASTERN DISTRICT OF KENTUCKY
ABC DIVISION

IN RE:

DEBTOR SAMPLE   **CASE NO. 20-99999**

DEBTOR(S)

NOTICE OF CONTINUED CREDITOR MEETING

Notice is hereby given that the Section 341 Meeting of Creditors is continued to 04/11/2020 at

09:45 AM and will be conducted using Zoom videoconferencing services. The Trustee will provide the

Zoom meeting code and instructions to counsel for the Debtor(s) by email and to Debtor(s) by mail.

Any creditor who wants to attend the meeting may request the meeting code by sending an email to

meetings@ch13edky.com. Include the Debtor(s)' name and case number in the email. Additional

information regarding Zoom videoconferencing will be posted on the Trustee's website at

www.ch13edky.com.

> Respectfully submitted -
>
> /s/ Beverly M. Burden
> Beverly M. Burden
> Chapter 13 Trustee
> P.O. Box 2204
> Lexington KY 40588
> (859) 233-1527
> NOTICES@CH13EDKY.COM

CERTIFICATE OF SERVICE

This is to certify that a copy of the foregoing has been served on the parties below by mail or
electronically via ECF on April 1, 2020.

> /s/ Beverly M. Burden
> Beverly M. Burden

DEBTOR SAMPLE   DEBTOR ATTORNEY NAME
MAILING ADDRESS   (via ECF)
CITY KY ZIP

IMPORTANT INFORMATION REGARDING YOUR CHAPTER 13 MEETING OF CREDITORS

Your meeting of creditors ("section 341 meeting") will be conducted via Zoom, a videoconferencing app.

You do not need to go anywhere. You can stay at home and use your phone, tablet, laptop, or computer to attend the meeting. Instructions are enclosed.

You must have your photo ID and proof of your social security number with you in the video meeting.

You will need the Meeting ID and Password displayed below in order to join the meeting.

You are required to attend the meeting. If you do not have internet access or a phone, tablet, computer, or other device capable of streaming a video meeting, contact your attorney.

The trustee's office will NEVER send you an email about scheduling or joining a Zoom meeting (unless it is in response to a message from you). Zoom will not send you email messages about this meeting. If you receive an email about a Zoom meeting, use caution before opening it, and do not click on any links in the email. It could be a scam to install malware on your computer.

Topic: 20-99999 Sample
Time: Apr. 11, 2020 09:45 AM

Meeting ID: 999 999 999
Password: 2099999

INSTRUCTIONS FOR USING ZOOM:

Your Meeting ID and Password are on the enclosed sheet entitled "Important Information Regarding Your Chapter 13 Meeting of Creditors."

If you have a **smartphone or a tablet with a camera**, download the Zoom Cloud Meetings app onto your device.

A few minutes before the meeting is scheduled to begin, open the app and click or tap on "Join a Meeting."

Type in the Meeting ID, but DO NOT click "Join" yet.

In the box that shows the name of your device (like "John's iPad"), type in your first and last name and delete the device name. This way we can see who is waiting to join your meeting.

Now click or tap "Join." Type in the meeting Password in the space provided.

You will see a message or a screen that says something like "please wait, the meeting host will let you in soon." We will start your meeting as soon as possible.

You may need to give Zoom permission to access your camera, speakers, and/or microphone. You do NOT need to give Zoom permission to send you notifications.

When the meeting starts, look for an icon in the menu bar that says "Join Audio" and click on it, then "Call using Internet Audio."

When the meeting is over, you may delete the Zoom app if you do not plan to use it again.

To participate using a **laptop or desktop computer** (PC or Mac) connected to the internet, you need: a camera (webcam), speakers (which might be built in to the computer), and microphone (which might be built in to your webcam). Make sure they are enabled and working properly.

A few minutes before the meeting is scheduled to begin, open a web browser and go to https://zoom.us. Click or tap on "Join a Meeting." Enter the Meeting ID.

Follow the instructions to download and install the Zoom desktop app on your computer. After it is installed, the app should open automatically. Enter your name and the meeting Password.

If the app does not open, or if you installed the app on your computer in advance of the meeting, open the app and click on "Join Meeting" and follow the directions for entering the Meeting ID, your name, and the meeting Password.

You will see a message or a screen that says something like "please wait, the meeting host will let you in soon." We will start your meeting as soon as possible.

When the meeting is over, you may uninstall the Zoom app if you do not plan to use it again.